**POPULATION’S FOCUS GROUP/TRIANGULAR GROUP SUMMARY TEMPLATE**

Contact the informants and agree on the place, day and time of the group. Prepare the group script and the materials needed for its development, check:

* Recorders and batteries.
* Copies of the study and informed consent for each participant.
* Ballpoint pen.
* Water.
* Glasses.
* Cardboards.
* Chairs.
* Working documents of the moderator and the observer.
* Don’t forget to do a backup copy of the recording.

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| **Focus/triangular group:** | | | | | | | | | |
| Number of the focus/triangular group: | | | | | Weekday: | | | | |
| Place: | | | | | Date and time: | | | | |
| Moderator: | | | | | Observer: | | | | |
| Duration: | | | | | Recording: | | | | |
| Informed consent: | | | | | Contact person: | | | | |
| Diagram of the participants and description of the physical environment (objects and people) | | | | | | | | | |
| Participants and their characteristics (annotations according to their presentations): | | | | | | | | | |
| N.º | Age | Sex | Region of origin | Education level | | Employment status | Public health coverage | Nº of children | Years in Spain |
| P1 |  |  |  |  | |  |  |  |  |
| P2 |  |  |  |  | |  |  |  |  |
| P3 |  |  |  |  | |  |  |  |  |
| P4 |  |  |  |  | |  |  |  |  |
| P5 |  |  |  |  | |  |  |  |  |
| P6 |  |  |  |  | |  |  |  |  |
| P7 |  |  |  |  | |  |  |  |  |
| P8 |  |  |  |  | |  |  |  |  |
| P9 |  |  |  |  | |  |  |  |  |
| Annotations (use the space that is necessary): | | | | | | | | | |
| Content of the focus/triangular group group (maximum two pages): | | | | | | | | | |