



# Agile Methodologies

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# Outline

- Small Team Models, Challenges
- Agile workflow management for small teams.
  - Intro to terminology and approaches
  - Overview of Kanban
  - Building on Kanban
  - Free tools: Trello, GitHub

# Small Teams

Ideas for managing transitions and steady work.

# Small team interaction model

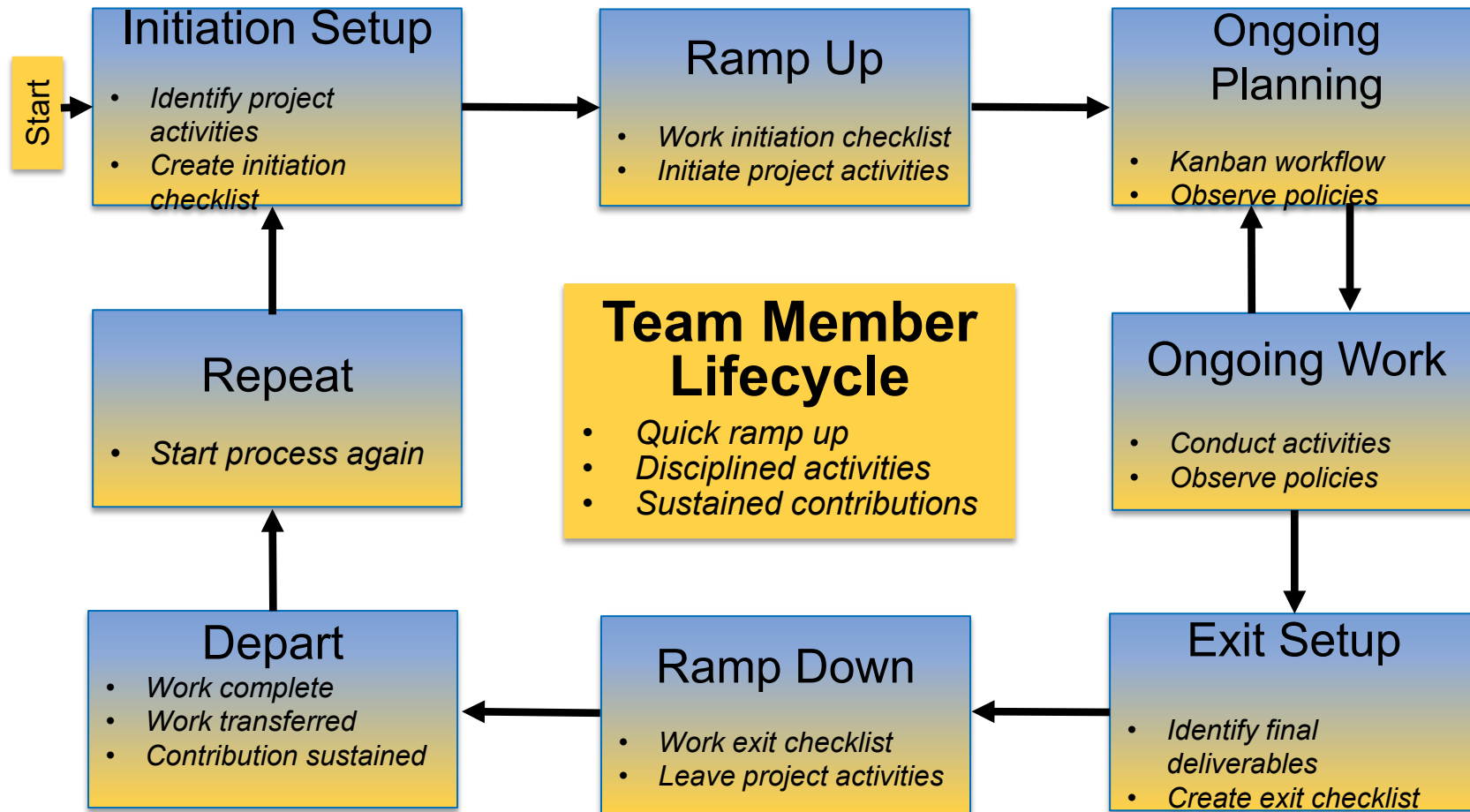
- Team composition:
  - Senior staff, faculty:
    - Stable presence, in charge of science questions, experiments.
    - Know the conceptual models well.
    - Spend less time writing code, fuzzy on details.
  - Junior staff, students:
    - Transient, dual focus (science results, next position).
    - Staged experience: New, experienced, departing.
    - Learning conceptual models.
    - Write most code, know details.

Large teams have additional interaction challenges, and are often composed of smaller sub-teams.

# Small team challenges

- Heavy processes are often neither necessary nor appropriate
  - Adopt only those processes that add value
- Ramping up new junior members:
  - Background.
  - Conceptual models.
  - Software practices, processes, tools.
- Preparing for departure of experienced juniors.
  - Doing today those things needed for retaining work value.
  - Managing dual focus.

# Research Team Member Lifecycle



# Checklists & Policies

Team Member Phase		
New Team Member	Steady Contributor	Departing Member
Checklist	Policies	Checklist

- New, departing team member checklists:
  - ▣ Example: Trilinos New Developer Checklist.
  - ▣ Simple – prevents omissions
  - ▣ <https://github.com/trilinos/Trilinos/wiki/New-Trilinos-Developers>
- Steady state: Policy-driven.
  - ▣ Example: xSDK Community policies.
  - ▣ <https://xsdk.info/policies/>

## New developer checklist snippet

- \_x\_ Verify familiarity with and configure git. Each machine requires base configuration:  
<https://github.com/trilinos/Trilinos/wiki/VC-%7C-Initial-Git-Setup>  
Introductory material available at:  
<https://github.com/trilinos/Trilinos/wiki/Tools--%7C-Git>  
Date completed:
- \_x\_ Learn about the Trilinos develop / master branch workflow:  
[https://github.com/trilinos/Trilinos/wiki/VC-\(VERSION-CONTROL\)](https://github.com/trilinos/Trilinos/wiki/VC-(VERSION-CONTROL))  
<https://github.com/trilinos/Trilinos/wiki/VC-%7C-develop-'master'-workflow>  
Date completed:
- \_x\_ Become familiar with the Trilinos Policies page and review relevant policies:  
<https://github.com/trilinos/Trilinos/wiki/POLICIES>  
Date completed:
- \_x\_ Complete a GitHub pull request with a mentor:
  - + Fork Trilinos and issue a pull request from a branch on your fork.
  - + Remember that all pushes to the Trilinos repository and modifications to Trilinos webpages are world-wide releases of information, so institution-specific copyright, review, approval and other appropriate policies must be followed.
  - + Make any necessary changes to GitHub Issues (also after the next day's test harness results, if appropriate).Date completed:



# Agile Methodologies

# Why Agile?

- Fits the research experience better than heavier-weight approaches
  - Aligns more naturally with how scientific progress is made
- Well-suited for scientific software efforts (when tailored correctly)
  - Works well for small teams
  - Provides meaningful, beneficial structure that promotes
    - Productivity
    - Productization
    - Sustainability
    - Flexibility in requirements
    - Communication

# What is Agile?

- Agile is not a software development lifecycle model
- I've seen Agile informally defined as
  - I don't write documentation
  - I don't do formal requirements, design, or really test...
  - Agile is not an excuse to do sloppy work
- Some people consider agile to be synonymous with Scrum
  - From Atlassian: Scrum is a framework that helps teams work together
  - Scrum is Agile, Agile is not (only) Scrum
  - A square is a rectangle, not all rectangles are squares
  - Agile is not Kanban either

# What is Agile?

<http://agilemanifesto.org/>

## Manifesto for Agile Software Development

We are uncovering better ways of developing software by doing it and helping others do it.  
Through this work we have come to value:

Through this work we have come to value:

Individuals and interactions over processes and tools

Working software over comprehensive documentation

Customer collaboration over contract negotiation

Responding to change over following a plan

That is, while there is value in the items on the right, we value the items on the left more.

Kent Beck  
Mike Beedle  
Arie van Bennekum  
Alistair Cockburn  
Ward Cunningham  
Martin Fowler

James Grenning  
Jim Highsmith  
Andrew Hunt  
Ron Jeffries  
Jon Kern  
Brian Marick

Robert C. Martin  
Steve Mellor  
Ken Schwaber  
Jeff Sutherland  
Dave Thomas

# Principles behind the Agile Manifesto

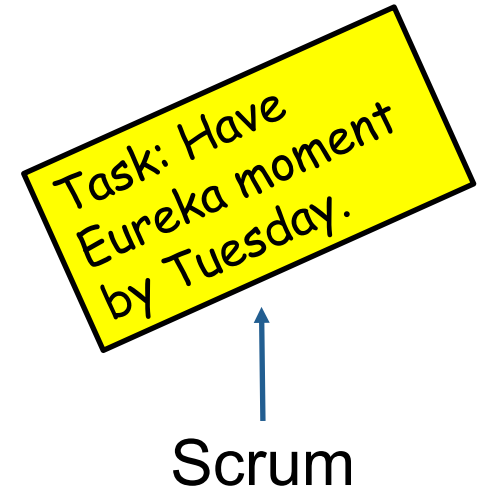
- Our highest priority is to **satisfy the customer** through **early and continuous delivery** of valuable software.
- **Welcome changing requirements**, even late in development. Agile processes harness change for the customer's competitive advantage.
- Deliver working software frequently, from a couple of weeks to a couple of months, with a preference to the shorter timescale.
- Business people and developers must work together daily throughout the project.
- Build projects around motivated individuals. Give them the environment and support they need, and trust them to get the job done.
- The most efficient and effective method of conveying information to and within a development team is face-to-face conversation.

# Principles behind the Agile Manifesto

- Working software is the primary measure of progress.
- Agile processes promote **sustainable development**. The sponsors, developers, and users should be able to **maintain a constant pace indefinitely**.
- Continuous attention to technical excellence and good design enhances agility.
- Simplicity--the art of **maximizing the amount of work not done**- is essential.
- The best architectures, requirements, and designs emerge from self-organizing teams.
- At regular intervals, **the team reflects on how to become more effective**, then tunes and adjusts its behavior accordingly.

# Getting Started with Agile

- Agile principles are not hard and fast rules
- Try adopting a few Agile practices
  - Following a rigid, ill-fit framework usually leads to failure
- Kanban is a good starting framework
  - Follow basic principles, add practices when advantageous
  - Better than removing elements from Scrum





# Basic Kanban

Backlog	Ready	In Progress	Done
<ul style="list-style-type: none"><li>• Any task idea</li><li>• Trim occasionally</li><li>• Source for other columns</li></ul>	<ul style="list-style-type: none"><li>• Task + description of how to do it.</li><li>• Could be pulled when slot opens.</li><li>• Typically comes from backlog.</li></ul>	<ul style="list-style-type: none"><li>• Task you are working on <i>right now</i>.</li><li>• <b>The only Kanban rule: Can have only so many “In Progress” tasks.</b></li><li>• Limit is based on experience, calibration.</li><li>• <b>Key: Work is <i>pulled</i>. You are in charge!</b></li></ul>	<ul style="list-style-type: none"><li>• Completed tasks.</li><li>• Record of your life activities.</li><li>• Rate of completion is your “velocity”.</li></ul>

## Notes:

- Ready column is not strictly required, sometimes called “Selected for development”.
- Other common column: In Review
- Can be creative with columns:
  - Waiting on Advisor Confirmation.
  - Blocked

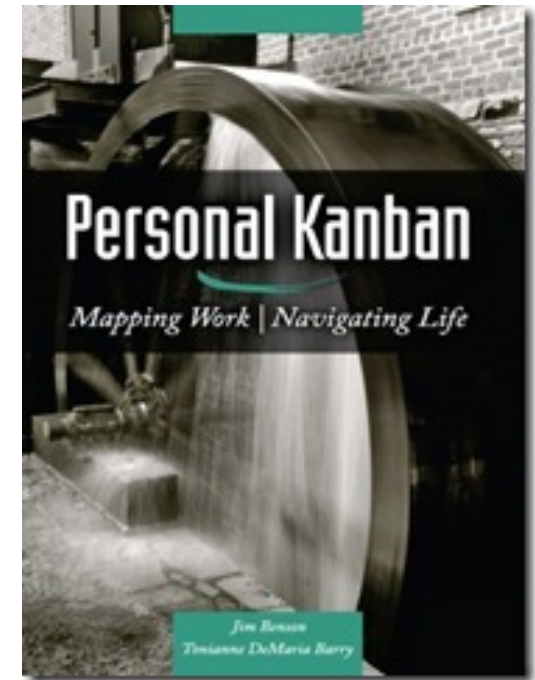


# Kanban principles

- Limit number of “In Progress” tasks
  - Must be tuned by each team
  - Common convention:  $2n-1$  tasks where  $n = \#$  team members
- Productivity improvement:
  - Optimize “flexibility vs swap overhead” balance. No overcommitting.
  - Productivity weakness exposed as bottleneck. Team must identify and fix the bottleneck.
  - Effective in R&D setting. Avoids a deadline-based approach. Deadlines are dealt with in a different way.
- Provides a board for viewing and managing issues

# Personal Kanban

- Personal Kanban: Kanban applied to one person.
  - Apply Kanban principles to your life.
  - Fully adaptable.
- Personal Kanban: Commercial book/website.
  - Useful, but not necessary.



<https://bssw.io/items/using-personal-kanban-for-productivity>

<http://www.personalkanban.com>

# Kanban tools

- Wall, whiteboard, blackboard: Basic approach.
- Software, cloud-based:
  - Trello, JIRA, GitHub Issues & Project Board.
  - Many more.
- I use Trello (browser, Android, iPhone, iPad).
  - Can add, view, update, anytime, anywhere.
  - Different boards for different contexts
    - Effective when people are split on multiple projects

# Big question: How many tasks?

- No single answer. Choose something and adjust from there.
- Personal Kanban approach: Start with 2 or 3.
- Use a freeway traffic analogy:
  - Does traffic flow best when fully packed? No.
  - Same thing with your effectiveness.
- Spend time consulting board regularly.
  - Brings focus.
  - Enables reflection, retrospection.
  - Use slack time effectively.
  - When you get out of the habit, start up again.
  - Steers towards previously started tasks

# Importance of “In Progress” concept for you

- Junior community members:
  - Less control over tasks.
  - Given by supervisor.
- In Progress column: Protects you.
  - If asked to take on another task, respond:
    - Is this important enough to
      - back-burner a, b, and c?
      - become less efficient?
    - Sometimes it is.

# Building on Kanban

- Focus: Solve issues!
  - (not add process)
- 15 minute stand-ups
  - Maybe not daily
- Planning meetings
- Retrospectives
- Scrum Master
- Product Owner
- **Epic, story, task**
- Definition of Done



# Building on Kanban

- Epic, Story, Task
  - Formal or informal
  - Start with high-level requirements
  - Break down and refine when and as needed
    - Close to when the work will be done
    - Only for work that will take place
    - Can be valuable for estimating
    - There is no “correct” level of granularity
  - Epics are very high level objectives
  - Stories should represent an increment of value to the customer
    - “Done” criteria – understandable to user
  - Tasks are the steps necessary to complete a story
    - May not individually provide value to the customer

# Building on Kanban

- User stories (optional)
  - Form: **As a** <stakeholder>, **I want** <describe what is needed> **so that** <why do you want this?>
  - Can be useful to improve communication and requirements elicitation
- In heat example:
  - User stories collected
    - **As a** developer, **I want** to modularize the heat equation utilities **so that** I can more easily make use of the utilities for other projects.
    - **As a** developer, **I want** to be able to use multiple integration functions easily **so that** I can utilize the function best suited for the problem I am solving.



# Samples from Collegeville Org: Kanban Board

Collegeville / Labora Private

Code Issues 25 Pull requests 0 Projects 1 Wiki Settings Insights

Collegeville team Kanban board

Filter cards Show

Backlog 6	Ready 2	In progress 14	In Review 5	Done 24
<ul style="list-style-type: none"><li>Evaluate Zapier for automated workflows #6 opened by maherou</li><li>Evaluate JuliaSparse #8 opened by maherou</li><li>Create Julia evaluation repo #4 opened by maherou</li><li>Explore the use of composition of containers with Tramonto and Trilinos</li></ul>	<ul style="list-style-type: none"><li>Develop Sagatagan New Team Member Checklist #11 opened by mahero</li><li>Assess the use of TensorFlow for parameter value selection in scientific codes #14 opened by maherou</li></ul>	<ul style="list-style-type: none"><li>Trilinos metadata block #49 opened by duongdo27</li><li>Explore possibility of moving download files for Trilinos and Mantevo to GitHub #47 opened by jwillenbring</li><li>Make expandable map for Better Scientific Software #46 opened by</li></ul>	<ul style="list-style-type: none"><li>Migrate mantevo.org to mantevo.github.io 3 of 3 #45 opened by maherou</li><li>Concept map project for better scientific software #35 opened by duongdo27</li><li>Assess requirements for using github.io as host platform for Trilinos.org</li></ul>	<ul style="list-style-type: none"><li>Regard the outlook of the concept map #39 opened by duongdo27</li><li>Handle markdown file without links in Better Scientific Software #42 opened by duongdo27</li><li>Finding correspond links for the Github files in the Better Scientific Software #41 opened by duongdo27</li></ul>

# Kanban in GitHub

- GitHub supports basic Agile development workflows
  - Filing issues
    - @mention
  - Kanban board
  - Projects
- GitHub lacks more advanced features
  - Dependencies between issues
    - You can reference one issue in another
  - Advanced notification schemes
  - Custom fields
    - You can create custom labels

# Building on Kanban

- **A-Team Tools**: A collection of resources for understanding and applying lightweight agile practices to your scientific SW project
  - Especially useful for
    - Small teams
    - Teams of teams
    - Teams that frequently have members come and go
  - <https://betterscientificsoftware.github.io/A-Team-Tools/>



# Other Resources

- **The Agile Samurai: How Agile Masters Deliver Great Software (Pragmatic Programmers),** Jonathan Rasmusson.
  - <http://a.co/eUGle95>
  - Excellent, readable book on Agile methodologies.
  - *Also available on Audible.*
- **Code Complete: A Practical Handbook of Software Construction,** Steve McConnell.
  - <http://a.co/eEgWvKj>
  - Great text on software.
  - *Construx website has large collection of content.*
- **More Effective Agile: A Roadmap for Software Leaders,** Steve McConnell.
  - <http://a.co/22EPvt6>
  - New: A realistic view of Agile effectiveness with great advice for project leaders.

