

ORCID Board Meeting Summary

Meeting Date: 22-23 May 2019

Meeting Location: Atlanta, GA USA

In Attendance:

- Andrew Cormack
- Richard de Grijs
- Daniel Hook, Richard Ikeda
- Veronique Kiermer (Chair)
- Robert Kiley
- Salvatore Mele
- Alison Mitchell
- Linda O'Brien
- Ed Pentz
- Daisy Selematsela
- Chris Shillum
- Simeon Warner,
- Karin Wulf

Not in Attendance:

- Shouguang Xie

Non-Voting Attendees:

- Julie Balter (Secretary)
- Matt Buys
- Tom Demeranville
- Jackie Ewenstein (external counsel)
- Laure Haak (Secretary, ex officio Director)
- Sarah Hershberger
- Alice Meadows
- Will Simpson

Summary: The Board meeting followed on from the ORCID Consortium Workshop, and staff attending that workshop were introduced to the Board. The Executive Director presented a 2025 Vision for ORCID, and the Board reviewed cost drivers and next steps for each area, with a focus on service providers and consortia. The Board returned to its governance work, reviewing the new Board charter,

including descriptions of Board, officer, and Executive Director roles. As part of this work, the Board decided to appoint a member of staff as Secretary to enable the Executive Director to participate as a peer in Board meetings, and to create a Board Meeting Attendance Fund to encourage and enable broader participation in ORCID governance. Staff provided a demonstration of Assert-o-matic, using it to collect iDs from Board members and post Board service items into member ORCID records. Staff presented on a proposed Service Provider program, and reviewed our new evaluation framework for assessing awareness, technology readiness, and context for ORCID partners and consortia,. We tested this framework in Board breakout sessions. Next we discussed strategies for managing change and measuring progress, with specific attention to community feedback and our Product roadmap. The Board heard updates from its standing committees. The Audit Committee noted its work with staff to develop an organization-level risk register, and received comments from the Board. The Membership and Fees Committee reported on progress on RIPEN and potential cost model impacts. The Nominations Committee reported on committee composition and plans. The Treasurer provided a financial report, and staff noted that our accounts receivable process has been automated, with responsibility for fees collection moving from the Engagement team to Operations. As part of the governance review, the Board decided to establish a new standing Finance Committee to work with staff to develop cash management principles, advise on finance and investment policy, and provide financial modeling on an ad hoc basis. The Board returned to a discussion of the 2025 vision, our driving mission, and requested the next meeting include work on metrics to measure our progress.

Motions Passed:

- **MOTION:** To approve February 2019 Meeting Minutes with the noted correction. **VOTE:** Approved, no objections, no abstentions.
- **MOTION:** To appoint Julie Balter, Special Assistant to the Executive Director, as Board Secretary until the next annual meeting of the Board and contingent on her continued employment. Ms Balter will continue to report to the Executive Director, with ultimate accountability to the Board for her duties as Secretary, which include ensuring: Board meetings are scheduled and minutes are recorded and distributed; the maintenance of corporate records in accordance with legal and filing requirements; Board committees are supported; and execution of the elections process as per the bylaws. **VOTE:** Approved, no objections, no abstentions.

- **MOTION:** That the Audit Committee shall be composed of the following members: Chris Shillum (committee chair), Andrew Cormack, Simeon Warner, and Lisa Hart. **VOTE:** Approved, no objections. Abstentions: SW, AC.