



Tasks to be completed before submitting the **first substantial draft** of a new paper to Dr. Paul Cuffe

Agreed deadline for this first substantial draft:



Foresight:

Name of targeted journal/conference/special issue/other venue: _____

Permitted page count: _____

Permitted abstract word count: _____

Permitted submission formats: _____

Submission deadline (if applicable): _____

Can reviewers be recommended: Y / N



Proofing:

☐ Visit(s) completed to UCD Writing Centre. Date(s) of visit: _____

☐ Paper plaintext put through *Grammarly* and issues addressed

☐ Paper .tex file put through *textidote* and issues addressed

☐ Proof-read of *Abstract, Introduction & Conclusion* sections completed (Emphasis on narrative, impact, novelty and relationship to extant literature) Proofreader: _____

☐ Proof-read of *Methodology* section(s). (Emphasis on clarity of notation, pseudocode, flow-charts etc.) Proofreader: _____

☐ Proof-read of *Results* section(s). (Emphasis on clear visualisations & tables and implications of results.) Proofreader: _____

Signed: _____

Date: _____