

Sample Planning Template

Weekly Plan	Long Term Plan
Monday <ul style="list-style-type: none"><input type="checkbox"/> Recurring task one<input type="checkbox"/> Recurring task two	Project One <ul style="list-style-type: none"><input type="checkbox"/> Subtask one<input type="checkbox"/> Subtask two<input type="checkbox"/> Subtask three Project Two <ul style="list-style-type: none"><input type="checkbox"/> Subtask one<input type="checkbox"/> Subtask two<input type="checkbox"/> Subtask three Project Three <ul style="list-style-type: none"><input type="checkbox"/> Subtask one<input type="checkbox"/> Subtask two<input type="checkbox"/> Subtask three
Tuesday	
Wednesday	
Thursday <ul style="list-style-type: none"><input type="checkbox"/> Recurring task three	
Friday <ul style="list-style-type: none"><input type="checkbox"/> Recurring task four<input type="checkbox"/> Weekly review	
Review	
<p>This week I am proud of:</p> <p>Areas I can improve on:</p> <p>New ideas I've had:</p>	