

# Library Services for Electronic Lab Notebooks

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## Start of Block: Introduction

Text This survey investigates ways that academic libraries are supporting electronic lab notebooks (ELNs). This survey will take about 10 minutes and inquires about existing services or plans for services. Thank you for your participation!

## End of Block: Introduction

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## Start of Block: Block 1

Q1 Please indicate the name of your library system **and** your university.

*This will be used for data analysis purposes only and we will not connect your answers to your institution in any report.*

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Q2 Are you a health sciences library?

☐ Yes (1)

☐ No (2)

## End of Block: Block 1

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## Start of Block: Block 2

Q3 Does your university offer an enterprise electronic lab notebook (ELN) license?

☐ Yes (please indicate which platform) (1)

☐ No (2)

☐ Not yet, but under consideration (3)

☐ Not sure (4)

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*Display This Question:*

*If Does your university offer an enterprise electronic lab notebook (ELN) license? = Yes (please indicate which platform)*

Q4 What year did your university begin offering this license?

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*Display This Question:*

*If Does your university offer an enterprise electronic lab notebook (ELN) license? = Yes (please indicate which platform)*

Q5 Was the library involved in the selection and adoption of an enterprise ELN license?

☐ Yes, Library initiated selection and adoption (1)

☐ Yes, Library was consulted during this process (2)

☐ No, Library was not involved in this process (3)

**End of Block: Block 2**

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**Start of Block: Block 3**

*Display This Question:*

*If Does your university offer an enterprise electronic lab notebook (ELN) license? = No*

*Or Does your university offer an enterprise electronic lab notebook (ELN) license? = Not yet, but under consideration*

Q6A Does your library provide any of the following ELN related services:

	Currently Providing (1)	Plan to Provide (2)	No Plan to Provide (3)	Provided in the Past (4)
LibGuide/webpage with general information on ELNs (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LibGuide/webpage with recommendations for selecting an ELN (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Consultations for selecting an ELN (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Consultations for data management in ELNs (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Consultations for using ELNs in a classroom setting (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please describe): (6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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*Display This Question:*

*If Does your university offer an enterprise electronic lab notebook (ELN) license? = Yes (please indicate which platform)*

Q6B Does your library provide any of the following ELN related services:

	Currently Providing (1)	Plan to Provide (2)	No Plan to Provide (3)	Provided in the Past (4)
Host vendor training sessions (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written documentation or LibGuides/webpages (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technical troubleshooting support (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Setting up ELNs for lab or classroom use (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructional sessions or workshops (6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Consultations (7)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please describe): (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

*Display This Question:*

*If Does your library provide any of the following ELN related services: = Instructional sessions or workshops [ Currently Providing ]*

*Or Does your library provide any of the following ELN related services: = Instructional sessions or workshops [ Plan to Provide ]*

Q7

Does your library provide the following instructional sessions or workshops:

	Currently Providing (1)	Plan to Provide (2)	No Plan to Provide (3)	Provided in the Past (4)
General introduction, navigation and use of ELNs (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data management in ELNs (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lab management/ organization in ELNs (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using ELNs in a classroom setting (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please describe): (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Display This Question:

If Does your library provide any of the following ELN related services: = Consultations [ Currently Providing ]

Or Does your library provide any of the following ELN related services: = Consultations [ Plan to Provide ]

Q8 Does your library provide consultations on the following:

	Currently Providing (1)	Plan to Provide (2)	No Plan to Provide (3)	Provided in the Past (4)
General introduction, navigation and use of ELNs (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Data management in ELNs (2)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lab management/ organization in ELNs (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using ELNs in a classroom setting (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please describe): (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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*Display This Question:*

*If Does your library provide any of the following ELN related services: = LibGuide/webpage with general information on ELNs [ Currently Providing ]*

*Or Does your library provide any of the following ELN related services: = Written documentation or LibGuides/webpages [ Currently Providing ]*

Q9 Please share links to any LibGuides or online resources you created.

*This information will not be used to identify specific individuals and will not be connected to your other answers.*

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End of Block: Block 3

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Start of Block: Block 4

Q10 What prompted your library to initiate service development for ELN support?

*Select all that apply*

- ☐ Involvement in selection and adoption of ELN platform (1)
  - ☐ User requests or questions (2)
  - ☐ University/institutional stakeholder request (3)
  - ☐ Library interest in fostering partnerships with other university units (4)
  - ☐ Not sure (5)
  - ☐ Other (please describe): (6)
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Q11 To whom does your library target ELN services, outreach, or messages?

*Select all that apply*

- ☐ Faculty conducting research / Primary Investigators (1)
  - ☐ Lab managers (2)
  - ☐ Graduate students conducting research (3)
  - ☐ Undergraduate students conducting research (4)
  - ☐ Other lab members (including Post Docs, Lab Techs, etc.) (5)
  - ☐ Faculty teaching classes (6)
  - ☐ Teaching assistants for classes (7)
  - ☐ Students using ELNs for classes (8)
  - ☐ Not sure (9)
  - ☐ Other (please describe): (10)
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Q12 How well are your services utilized?

- ☐ Highly utilized (1)
  - ☐ Moderately utilized (2)
  - ☐ Just okay (3)
  - ☐ Underutilized (4)
  - ☐ Not utilized (5)
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Q13 Please describe any reasons for this level of utilization:

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Q14 How many library employees are involved in providing ELN-related services?

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Q15 What are the positions or departments of these employees?

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Q16 Approximately how many total hours/week does your library spend on ELN services?

- ☐ None (1)
- ☐ 1-5 hours (2)
- ☐ 5-10 hours (3)
- ☐ 10-20 hours (4)
- ☐ More than 20 hours (5)

End of Block: Block 4

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Start of Block: Block 5

Q17 Do other units at your university provide ELN services?

*Select all that apply*

Unit providing service							
	Computing Services/ IT (1)	Instructional support/ Teaching Center (2)	Office of Research (3)	Not provided (4)	Unsure if provided (5)	Other providing unit (6)	If Other, please describe: (1)

Host vendor training sessions (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written documentation or webpages (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical troubleshooting support (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Setting up ELN for lab or classroom use (4)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General instructional sessions (5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General consultations (6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training on using ELNs in a classroom setting (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

End of Block: Block 5

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Start of Block: Block 6

Q18 Please provide any additional comments or anything else you would like to share about your experiences with ELNs:

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End of Block: Block 6

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