

AUDIT COMMITTEE – 5 JULY 2016

**GIFTS, HOSPITALITY & COMMERCIAL SPONSORSHIP
RECEIVED AND PROVIDED BY TRUST STAFF – 2016**

The Trust Policy – Business Conduct 5.04 (available on the Trust's website on the link below),

<http://www.nottinghamshirehealthcare.nhs.uk/contact-us/freedom-of-information/policies-and-procedures/section-5-business-conduct/>

sets out the guidance and principles for Trust staff to follow in relation to receipts of gifts, hospitality and sponsorship.

Acceptance must in all cases be recorded in the Trusts 'Register of Gifts, Hospitality and Sponsorship'. It is the responsibility of the individual to initiate the declaration of receipt of gifts, hospitality or commercial sponsorship through the appropriate process.

The table below identifies all declarations of receipt of gifts, hospitality and commercial sponsorship and declarations for gifts and hospitality provided and/or declined by staff members 1 January to 30 June 2016 .

GIFTS/HOSPITALITY RECEIVED	DATE RECEIVED	HOSPITALITY PROVIDED BY	HOSPITALITY DETAILS	VALUE
TRUST BOARD MEMBERS				
Dean Fathers	14/01/2016	Meeting with Oscar Wyman	Lunch provided	£10.00
	25/02/2012	Warren Irving, COO of St Andrew's Healthcare	Dinner	£20.00
	16/03/2016	Nottingham Trent University	Drinks and canapes at Distinguished Lecture Series	£15.00

	17/03/2016	East Midlands Chamber of Commerce	Dinner	£50.00
	13/04/2016	Nottingham Trent University	Drinks and canapes at Distinguished	£15.00
	05/06/2016	Honourable Artillery Company	Royal Artillery London Dinner	£75.00
	15/06/2016	Finegreen Associates	Dinner provided at NHS Confederation Annual Conference, Manchester	£50.00
	16/06/2016	Mills & Reeve	Dinner provided at NHS Confederation Annual Conference, Manchester	£50.00
Dean Howells Executive Director, Nursing, Quality & Patient Experience	26/05/2016	Mills & Reeve, Solicitors	Gift of two bottles of wine as a leaving gift.	£30.00
Ruth Hawkins, CEO	16/06/2016	Mills & Reeve, Solicitors	Dinner provided during NHS Confederation Annual Conference, Manchester	£50.00
Jane Warder Non-Executive Director	16/06/2016	Mills & Reeve, Solicitors	Dinner provided during NHS Confederation Annual Conference, Manchester	£50.00
Clare Teeney Director of Human Resources	11/06/2016	East Midlands Reserves Forces & Cadets Association	Invitation to attend HM the Queen's Birthday Parade/Trooping the Colour, including lunch for two persons.	£30.00 x 2 £20.00 x 2
	22/06/2016	Odgers Interim & Berndtson - Networking & Learning Focus on Skills Engagement	Meal provided	£15.00

NON TRUST BOARD MEMBERS				
Julie Grant Head of Communications	15/03/2016	Sponsorship received from multiple companies.	Sponsorship received towards Trust's OSCARS Ceremony	£11,775
	15/03/2016	Sponsorship for provision of alcohol	Sponsorship received for the provision of alcohol at the Trust's OSCARS Ceremony	£2,626.69
Janet Crawford Operational Service Manager, Health Partnerships	22/03/2016	Morrisons Supermarkets	Donation of cakes for staff at Lings Bar Hospital.	£25.00
Colin Draycott Company Secretary	09/05/2016	East Midlands Reserve Forces & Cadets Association (Recognition of Trust's support of reserve forces).	Defence London Heritage Day Visit (inc. coach travel, tour of Parliament and Battle of Britain Control Room, buffet lunch and dinner (x 2))	£100.00
Karen Waters Interim Associate Director, Human Resources	14/06/2016	Mills & Reeve, Solicitors	Dinner hosted by Mills & Reeve for clients at NHS Workforce Summit	Unknown

GIFTS/HOSPITALITY PROVIDED BY	DATE	HOSPITALITY PROVIDED	HOSPITALITY DETAILS	VALUE
TRUST BOARD MEMBERS				
Nil Recorded				
NON TRUST BOARD MEMBERS				
Nil Record				

