# **ZonMw key items for data management in your project**

To make your data Findable, Accessible, Interoperable and Reusable, you have written a data management plan. ZonMw monitors the outcome of data management during a project on the basis of a set of key items (‘kerngegevens’). **You can find the key items on the next page**. [Here is more information](https://www.zonmw.nl/fileadmin/zonmw/documenten/Toegang_tot_data/Key_items_overview_short_guidance_versie_1.0_text_file.pdf) about the key items and guidances on how to comply with them in your project.

You need to deliver the information about these items - as far as possible (i.e. you provide an update on these items) – upon deliverance of the progress report (‘voortgangsverslag’) during your project. Therefore, you can use information from your DMP to fill in the table. The full information has to be sent to ZonMw at the end of your project, accompanied by the final version of your data management plan and the end report (‘eindverslag’) of your project.

Some of ZonMw’s programmes only ask for a selection of items. Please check the requirements of the programme and /or call for proposals.

**Key items also apply to other resources that underlie research results**

*Besides datasets, also other resources should be made available for reuse, for instance: collections of biological material, lab journals, audio files, images, software, etc. In these cases the metadata that describe the resource must be made FAIR as well.*

***Please fill in this form for each resource that you used in your project.***

***Note****: for the text to be readable, we will refer to ‘databases’ or ‘databases’ without mentioning the other resources.*

ZonMw may publish the information on the items on its website.

(ZonMw, March 2019)

**Table of key items:**

|  |  |
| --- | --- |
| The key items apply to a dataset or to metadata describing the dataset or another resource that underlies your research results. | Name: Wijk-UP Call (639003807)  dataset  metadata |
| 1. The Persistent Identifier (e.g. DOI-code) that refers to the dataset (provide the code) | DOI/PI-code for the dataset\*:  DOI/PI-code for metadata describing the dataset or other resource  I am not able to provide a code because (please explain): there is no DOI/PI-code, but a data archive (see item 2)  *\* In ProjectNet you have to enter this code (e.g. DOI) at the section ‘products’.* |
| 1. The digital repository (or data archive), preferably certified, where the dataset is stored (provide the link) | Link/name: <https://figshare.com/s/c95c757884b0ef3593c0>  Repository or archive at my institute:  I did not store my dataset at a digital repository (please explain): |
| 1. The online catalogue, or web portal where the dataset is registered or indexed and can be found\* (provide the link)   *\*In some cases this can be the same as key item 2, the digital repository* | My dataset can be found through this online (metadata-)catalogue or web portal:  My dataset can be found via the search engine of the digital repository (key item 2)  General remarks: item 2 |
| 1. The terms of use giving the conditions for allowing other researchers to use the dataset (provide the link, or persistent identifier) | Terms of Use (link/PI):  Not applicable (my dataset is open access)  Not formulated yet (please explain): no reusable data |
| 1. The data format of the dataset, preferably machine readable (provide the name) | Name of the data format(s):  <https://figshare.com/s/c95c757884b0ef3593c0>  General remarks: see item 2 |
| 1. The terminology (e.g., code, classification, ontology) for the data (provide the name, or link) | Name(s)/link(s) of the terminology: <https://figshare.com/s/c95c757884b0ef3593c0>  If not applicable or available, please explain  General remarks: see item 2 |
| 1. A metadata scheme that provides information about (the provenance of) the research data (preferably a scheme that is specific for your research discipline. If not available, use a generic scheme) (provide the link) | Name/link of metadata scheme:  I do not use a metadata scheme (please explain): |